



INTER-AMERICAN INSTITUTE FOR GLOBAL CHANGE RESEARCH

**POSITION ANNOUNCEMENT**  
**EXECUTIVE DIRECTOR OF THE INSTITUTE**  
**Inter-American Institute for Global Change Research (IAI)**

The Inter-American Institute for Global Change Research (IAI) was established in 1992 and now has 19 ratified members/countries. A scientific agenda is outlined for studies in several areas: understanding climate variability in the Americas; comparative studies of ecosystems, biodiversity, land use, and water resources in the Americas; changes in the composition of the atmosphere, oceans, and fresh waters; and integrated assessment, human dimensions, and applications. The IAI will pursue this agenda through a network of collaborative network of research centers, Affiliated Research Institutes, and Associates of the IAI, and will promote cooperation among regional and extra-regional research institutions; sponsor scientific projects of regional relevance; pursue research that cannot be conducted by a single country or institution; improve the technical capabilities and research infrastructure of the region; foster the standardization, collection, analysis, and exchange of scientific data; and improve public awareness and information for public policy in global change related issues.

**RESPONSIBILITIES:**

The IAI's executive director is elected by a two-thirds majority of the Conference of the Parties (CoP), the principal policy-making organ of the IAI. The executive director is responsible for preparing IAI long-range plans and financial policies; proposing the annual work program and budget; designing and implementing fund-raising strategies; implementing on a day-to-day basis those financial policies and elements of the annual work program and budget, which are approved by the CoP; acting (in an ex-officio capacity) as Secretary of the CoP and other IAI executive and scientific organs; promoting and representing the IAI; and ensuring the continued participation of member countries in IAI meetings and activities as well as promoting the compliance of their financial commitments. The executive director manages the executive directorate, located on the Laboratorio Tecnológico del Uruguay (LATU) in Montevideo, Uruguay, and its staff and related facilities.

**QUALIFICATIONS:**

(a) A minimum of 5 -desirable 10- years of proven record in directing and administering scientific grant-making and peer review; (b) an ability to work and communicate effectively with relevant scientific, policy-making, and donor communities; (c) excellent conceptualizing skills that provide leadership for staff of the Executive Directorate, research partners, and donors; (d) strong language and writing skills in English and Portuguese or Spanish; (e) highest academic qualifications and achievements in a scientific area relevant to inter- and transdisciplinary global environmental change research; (f) a successful record of fund-raising for scientific research; (g) proven leadership skills and (h) proven aptitude and experience for human relations and communications for a multi-cultural staff. By agreement of the Parties of the IAI, the executive director cannot be a citizen or permanent resident of Uruguay, the Host Country for the Executive Directorate.

**APPOINTMENT TERMS:**

The executive director will be appointed for a three-year term (subject to approval of an annual performance evaluation conducted by the Conference of the Parties) that can be renewed once. An internationally competitive total compensation package will be provided. The executive director and family will be accorded diplomatic status as a representative of an international organization by the Government of Uruguay.

**APPLICATION INSTRUCTIONS:**

Applications/nominations of interested candidates should include a cover letter that addresses the qualifications of the position, a current *curriculum vitae*, and the names/addresses/phone numbers/faxes of three referees. Interested applicants should submit these materials **to their official IAI country representatives** by December 1, 2015. Applications from qualified candidates will then be forwarded by country representatives to the IAI Director Selection committee by December 15, 2015.

**The list of IAI ratified countries and delegate names and addresses can be found on the IAI web page at <http://www.iai.int/?p=1784>. The Standard Nomination Form for candidates can also be downloaded here.**